



JOB OPENING: WEEKDAY PRESCHOOL TEACHER

We are now accepting applications for the part-time position of Weekday Preschool Teacher. We are looking for someone who has a heart for teaching and training young children to know God and follow him.

Job requirements and qualifications:

- The ability to teach/train young children basic educational skills (letters, numbers, Bible stories, etc.)
- A patient and loving spirit
- A cooperative attitude and a willingness to work with other staff
- A high level of creativity
- Educational experience in early childhood education is highly preferred
- **A detailed job description is attached.**

How to apply: Apply online at www.firstmoultrie.org/jobs, or fill out the application information and attach a resume. Send the completed application and resume to office@firstmoultrie.org or mail to 400 S Main St., Moultrie, GA 31768.

Questions? If you have any questions or concerns regarding the application, please call Eric at 229-985-2103.

JOB DESCRIPTION: WEEKDAY PRESCHOOL TEACHER

Principle Function: The purpose of the Weekday Preschool Teacher is to lead and teach an age-appropriate Christian education program for the families in our church and community in order to serve as an outreach arm of the church to the community.

Reports to: Children's Minister

The Children's Minister and Weekday Preschool Director will govern the Preschool Program. In the absence of the employment of a Children's Minister, the Church Administrator or a member of the ministerial staff will become the staff member assigned to this ministry. The Children's Minister will work with the Preschool Director to make decisions during the day to day activities of the Preschool.

Education, Qualifications and Hiring Policy:

In the event of hiring a new Preschool teacher, applications and resumes will be accepted for at least a two-week period of time from all interested parties. The church does not discriminate applicants based upon race, color, sex, national origin, age or disability. However, the church reserves the right to discriminate based on religion.

The resumes will be submitted to the Children's Minister, who will work with the Weekday Preschool Director, or most tenured teacher, to select the candidate best suited for this employment. Each candidate will interview with an interview panel.

The interview panel will be made up of the Children's Minister and the Weekday Preschool Director, or most tenured teacher. After interviewing each candidate, the Children's Minister and Preschool Director will discuss and make the hiring decision.

1. The candidate must be a Christian, one who has professed Jesus Christ as personal Savior.
2. Preference will be given to qualified church members over non-church members.
3. Desirable educational and background experience should include:
 - a. High School diploma required.
 - b. Educational experiences which might include a degree in early childhood education.
 - c. Christian education experience in church-related activities such as Sunday School, missions, or music.
4. The candidate should present at least two-character references which would give the selection committee an indication of personality traits and compatibility.
5. The candidate must sign a form and provide information giving the church permission to do background checks.

Responsibilities

1. Actively participate in the enrollment of students by communicating with parents and members of the community.
2. Plan and implement activities, incorporating approved curriculum, to meet the spiritual, physical, emotional, intellectual and social needs of the children.
3. Ensure children are supervised at all times.
4. Keep parents informed of program expectations, program activities, and their child's progress.
5. Perform other related duties as assigned by the Children's Minister.
6. Teachers are required to take CPR and First Aid training and maintain the status as long as they are teachers in the church program. The church will pay for this training.

Refer to Weekday Preschool Policies and Procedures for additional information

APPLICATION FOR WEEKDAY PRESCHOOL TEACHER
First Baptist Church Moultrie

Name: _____ Today's date: _____

Current address: _____

City: _____ State: _____ Zip: _____

Birthdate: ____/____/____ Primary Phone: (____) _____

Email address: _____

Do you regularly attend church? If so, where? How do you volunteer in your local church?

Please briefly share your story of how you became a Christian:

Describe your level of confidence in performing essential functions of the Weekday Preschool Teacher position:

List education and relevant training/skills:

List current and previous employment for the past five years (we will not contact your current employer without your permission):

Why do you want to work at First Baptist Church Moultrie?